

CATHERINE G. FORBES

linkedin.com/in/catherine-forbes | 615.948.7141 | cat.forbes03@gmail.com
222 Halswelle Drive, Franklin, TN 37064

EDUCATION

Bachelor of Arts in Language and International Business, May 2024

Clemson University Honors College, Clemson, SC

Major: Language and International Business (Spanish)

Minor: Economics

GPA: 3.85/4.00

STUDY ABROAD

CEA CAPA Advanced Spanish Language and Culture, Seville, Spain, September 2022 – December 2022

- Completed intensive coursework in Spanish Culture and Civilization, Spanish Contemporary Literature, Spanish Cinema, and Advanced Spanish.
- Successfully undertook a 140-hour internship at a law firm, enhancing my language and cultural understanding.

PROJECT WORK

Honors Contract (HON 4000), Fall 2023

Spanish for International Business II, Clemson University, Clemson, SC

- Conducted independent research within UGA special collections under faculty guidance, focusing on the McFadden family's business ventures in Cuba during the second half of the 19th century.
- Wrote a research paper that delves into the McFadden family's adaptation to Cuban culture, showcasing my research and analytical skills.

HONORS

- *Kurt Kitterman '85 Memorial Endowed Scholarship*, Fall 2023 – Present
- *Clemson University Scholarship*, Fall 2020 – Present
- *O/S Tuition Scholarship*, Fall 2020 – Present
- *President's List*, Fall 2021, Spring 2023
- *Dean's List*, Fall 2020 & 2023, Spring 2021 & 2022
- *CEA Academic Excellence Scholarship*, September 2022
- *Salutatorian at Brentwood High School (class size of 450)*, May 2020
- *National Hispanic Scholar*, November 2019
- *National Merit Commended Student*, September 2019

WORK EXPERIENCE

Sales Associate, May 2022 – August 2023

Athleta, Franklin, TN

- Successfully enrolled customers in the Athleta loyalty program and encouraged them to join the Athleta Mastercard Rewards program.
- Managed the cash register, assisted customers in fitting rooms, and played a vital role in visual merchandising and inventory management.

International Development and Business Law Intern, September 2022 – December 2022

Boleo Legal, Seville, Spain

- Provided valuable assistance by translating documents between English and Spanish.
- Drafted newsletter articles and conducted research for content.
- Attended and actively participated in meetings and corporate events for potential clients, gaining exposure to international business and legal dynamics.

Hostess, May 2021 – August 2021

The Honeysuckle, Franklin, TN

- Managed reservations and coordinated seating arrangements.
- Took take-out orders and efficiently handled phone inquiries, demonstrating strong organizational and communication skills.
- Trained new hosts and facilitated communication between the front and back of the house.

LEADERSHIP AND COMMUNITY ENGAGEMENT

Phi Beta Kappa Society, April 2024 – Present

William T. Howell Pre-Law Society, May 2021 – Present

Omicron Delta Kappa, The National Leadership Honor Society, November 2021 – Present

Order of Omega Honor Society, October 2021 – Present

Greek Week Committee

- Actively contributed to the successful organization and execution of Greek Week, exhibiting my event planning and coordination abilities.

Kappa Delta Sorority, Epsilon Tau Chapter, January 2021 – Present

- Computer Team Member Fall 2021 and actively recruited new members Fall 2023.
- Fundraised and participated in the Shamrock 5K to support philanthropy partners at Prevent Child Abuse America and the Parenting Place of Easley.

Spanish Professional Society, January 2021 – Present

Spanish Club, December 2020 – Present

Clemson University Student Government, August 2020 – Present

Supreme Court Justice and Judicial Board Member

- Adjudicated student conduct cases on a weekly basis in a formal hearing setting, serving as an extension of the Office of Community and Ethical Standards.

Clemson Shag Club, February 2021 – May 2022

Recruitment Chair

- Managed club roster and organized events.
- Led club recruitment at Tiger Prowl, the student organization and involvement fair.